

It is with mixed emotions that I am announcing my retirement from day-to-day patient care at the end of this year.

Caring for you has been my privilege and has been extremely rewarding and fulfilling. I have come to know you, not just as a "patient " but as a friend. We have shared our life experiences and our ups and downs and that is priceless

I will still be in New York, and hope to see many of you in other arenas.

My plans are still tentative, I may do consultations , but my hope is to broaden my knowledge by learning about subjects outside of medicine, and obviously to travel.

I wish you continued good health and will certainly miss our time together.

I have several colleagues who are well-known to me, and I leave you in their capable hands:

- **Drs. Rebecca Brightman and Michelle Silverstein** **Drs. Gila Leiter and Douglas Moss**
 - Phone: 212-348-7800 Phone: 212-860-2600
- **Drs. Lee Morrone and Karen Kirsch**
 - Phone: 212-860-4800
- **Dr. Judy Schwartz**
 - Phone: 212-879-5959

I expect that you might also obtain referrals from your other physicians, as well as friends and family.

After closing, your health records from this Practice will be transferred to Morgan Records Management, LLC (the "Records Custodian"). The Records Custodian will continue to maintain your records in accordance with applicable confidentiality and security standards and with other applicable laws. Your records will be destroyed no less than 6 years after the last date of services you received from this Practice.

If you wish to have a copy of your records sent to you or to another provider or facility, you may submit a written request to the office before the Effective Date of November 21, 2025. After the Effective Date you will need to submit a request form with the Records Custodian. The release form can be found on their website:

www.MorganRecordsManagement.com → Request My Records → Select State & Practice → Fill-in All Required Fields

For Assistance:

Email: Medical@MorganRecords.com
Phone: (833) 888-0061

Please Note:

- In accordance with applicable state law, you may be charged for copying and transmittal of the records.
- There may be a transition period from the time I close to the time Morgan Records Management has access to my charts

Sincerely,

Jean M. Chin, M.D.